

**MVFC Minutes Planning Meeting pre annual meeting held October 10, 2018
Held at Laura's House – Attending Laura, Swanna and Suzanne
(September meeting was postponed due to scheduling conflicts)**

1. Raffle prize totaling \$150 for the Summer membership drive
 - a. Laura has the prize
 - b. Suzanne will bring a basket and wrapping

2. A survey raffle prize
Laura suggested Willow Spring wine – Swanna will pick up a bottle

3. What POV movie is shorter and FREE?
 - a. Swanna looking – Suzanne will help
 - b. Suzanne will download movie to laptop if possible

4. Decide food budget for event
 - a. Swanna will bring snacks
 - b. Suzanne will bring apple juice and water, cups, napkins etc

5. Annual Meeting prep
 - a. Swanna will prepare basic Treasurers report with current totals
 - b. Suzanne will have Presidents Report – number of Savors, should we continue the Savor Series? remind meetings now 3rd Sunday of month
 - c. Suggested donation \$5

6. Compile the Survey results to present to members
We got very slow response, Suzanne will resend and keep pushing on FB and email during the week

Responses in from - Mike Labonte, John Cuneo, Lisa Foster, Dorothy Jeffrey, Dhruv Mahajan, Jeff Todd, Laura, Suzanne and Swanna

7. Other?
 - a. Need email ASAP once details agreed
 - i. Suzanne will fix Mailchimp issues and send new emails
 - b. Promotion
 - i. FB, Press Release, Co-op Month Press Release
 - c. Board look up calendars of existing events for us to participate, not us create something and hope people will come
 - d. Laura will look up Farmers Markets
 - e. Kathleen – details about libraries to outreach?
 - f. Plan time to work on our “Pitch” depending who we are talking to ie. library wants educational workshop on food justice, discuss and mention MVFC during conversation

Please arrive at HC Media this Saturday, October 20 at 3pm to set up for the 4pm event

Next meeting Sunday, November 18 at 3pm –location TBD

Sunday, December 16 at 3pm